

RESUME

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Professional Objective: Since 1992 I have been an independent consultant providing comprehensive MIS services to both private and publicly held property management, real estate investment and development firms implementing computer-based accounting, recovery, financial reporting and tenant database systems. Since 1994 I have worked exclusively with MRI Software, a program I consider to be among the most sophisticated, customizable and elegant property management software programs in the world.

I provide clients with a seamless integration of MRI Software automation, operation and ongoing support for implementation and enhancements, customization, staff training and general optimization services on an as-needed basis.

Summary:

- Extensive knowledge of MRI Software based on 20 years of hands-on system and program implementation, customization, Report Design and the entire Application Toolkit (Web Design, View Design, Menu Design, Database Design) from design and implementation to ongoing support.
- A career focus on commercial real estate investments for public and private sector companies including economic real estate consulting and spreadsheet modeling.
- Excellent written and verbal communication skills and computer skills.
- A team player valuing the input of team members and relishing the dynamic interchange of team participation.
- Detail oriented and results driven approach for determining the shortest paths to perfect solutions.

Typical Projects:

1994 – Present

Daytom Enterprises, Inc. This was my first MRI project after having worked with Yardi and Tenant Pro (Mac OS). MRI's team had failed in their implementation for Daytom and Daytom was referred to me by a former colleague. I performed a successful initial implementation of MRI for DOS including Daytom's transition from its manual accounting system. The project entailed the full implementation of GL, AP and CM modules including automating Recoveries for all tenant billings and reconciliations; implementation of automated CPI billings and customized report design. With the introduction of Windows in the late 90s, I completed their data conversion from DOS to Windows and have continued providing support, staff training and implementation including Job Cost and the Security Console as well as numerous custom interfaces and tables.

2010 – 2013

Safeway, Inc. Safeway Stores contacted me via my website. The first project was to automate their percentage rent billing system. Primarily a reporting project to replicate their manual billing format, this led to Web interface modifications, training and support in using the Web CM percentage rent program. However, errors in their original implementation several years prior prevented the extensive financial reporting that this Fortune 100-company required for its large portfolio of retail properties, both leased and owned. I identified these issues, outlined options for rectifying them and ultimately implemented the extensive changes needed. The final outcome enabled financial and other reporting directly from MRI. During my tenure I also designed

and developed customized Web-based utilities; created many custom reports; implemented CM Recoveries with custom formulas that allowed for tiered tenant prorata shares; wrote extensive documentation; and designed and led hands' on training.

1996 – 2009

Arden Realty, Inc. My initial engagement entailed data entry for new leases when Arden had only 10 commercial office properties and had just listed on the NYSE as a publicly traded REIT. During my long tenure as their MRI consultant they grew to be the largest landlord of commercial office space in Southern California. My next project was the implementation and customization of their Recoveries and Estimated billing system. This was a comprehensive project including custom formulas, user interfaces, reports, documentation and training. All of these customizations took place in MRI DOS. Arden migrated to MRI Windows and I rewrote their customizations in SQL and the Windows interface while also providing ongoing support with MRI Web/Windows custom report writing, Job Cost implementation, staff training and systems documentation for my customizations.

2003 – Present

Wilson Meany My first project was as a subcontractor on a data migration of historic general ledger data. I was brought on-board as the MRI expert by **Ernst & Young**. This was a major import project that also required custom reports to compare and validate data and a team effort to achieve a successful and error free result. Subsequently, Wilson Meany has engaged me for a number of projects including financial reports design, support and reporting for their Positive Pay implementation, creation of a report utility for importing payables compiled by a third party (Certify) and on-site training.

Other Professional Experience:

1986 – 1991

Kotin, Regan & Mouchly Real Estate Economic Consulting
Public Storage Junior Financial Analyst, Private Placement Group

Education:

1975 Bachelor of Arts, English, UCLA
1982-1990 Continuing education units in accounting and real estate, UCLA

Personal Interests:

My primary recreational interests revolve around an active lifestyle including daily beach jogs, lap swimming, mountain biking and the occasional kayak adventure. I also enjoy tennis, a sport I have played most of my life.

References available.